



Faith Christian Academy

ENROLLMENT FORM

(Please submit one form for each child enrolled.)

Date: _____

Parents: (Father) _____ (Mother) _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: (Home) _____ (Work) _____

FAX Number: _____

E-Mail Address: _____

Church Affiliation: _____ Church Member (Y/N) _____

Child's Name:

First: _____ Middle: _____ Last: _____

Name Child Goes By: _____ Sex (M/F): _____

Grade: _____ Birth Date: _____ Child # _____ of _____

County Living In: _____

I will be involved in diagnostic testing during _____ at location _____

Desired month of diagnostic testing: _____ (You will be contacted with exact date.)

Enclosed are the fees* for the _____ school year as follows:

_____ Number of school-age children at \$275 per student if enrollment fees are paid on the date of testing.

_____ Number of school-age children at \$400 per student if enrollment fees are paid by July 1.

_____ Number of school-age children at \$500 per student if enrollment fees are paid after July 1.

Enrollment fees must be paid by August 1.

● *Please note that there is a \$125.00 graduation fee due for all 12th graders, regardless of whether or not they plan to attend. This fee is due with registration fees at beginning of Senior year before first Senior report card will be issued.*

Method of payment: Cash _____ Check # _____

Credit Card No. _____ Exp. Date: _____

We will be attending graduation in _____ (Y/N): _____ Approximate # of people attending: _____

Name of Child Graduating: _____

Name to appear on diploma: _____

Reports are due every 45 days. Please submit a numeric and letter grade, such as 99 (A+), for each course. Any report more than 30 days late, unless cleared earlier with the administrative assistant will be assessed at an additional \$50. If over 45 days late, will have to pay a total re-enrollment fee and will be considered withdrawn from Faith Christian Academy. Parents shall be notified by mail.

* There will be an additional cost of \$275 per year for each year that credits need to be reconstructed because they are not listed on an official transcript.

* Enrollment requires retesting the student every year. Re-testing is \$500.00. ***Fees are Non-Refundable.**

* **Re-enrollment is \$275 if paid before or at time of testing, \$400 per year if paid by July 1, and \$500 if paid after July 1.**



Faith Christian Academy

Statement of Policy

The following policies have been established by the Board of Directors and apply to those families whose children are enrolled in Faith Christian Academy (FCA).

It is the opinion of the Board of Directors that these policies are fair and just. Each family enrolled in Faith Christian Academy, having signed at the time of enrollment, the Statement of Policy, acknowledged their responsibility to the school, and obligated themselves to the fulfillment of its policies. The attitude of the Board is not one of legalism, but rather an expectation of responsible compliance with reasonable standards. Such an attitude allows for grace but also enforces just consequences when violations occur.

APPLICATION AND ENROLLMENT. Application for enrollment in FCA is open to all households which are committed to the Lordship of Jesus Christ and are in agreement with our doctrinal statement as well as our procedures, policies, and standards. FCA is not racially discriminatory and does not exclude families from enrollment in its programs and activities based on race, color, nationality, or ethnic origin. However, because the school is a religious organization and a ministry of Faith Christian Ministries, the Board of Directors does reserve the right to discriminate in areas of religious beliefs and affiliations. Consequently, the school is not obligated to accept all who may apply.

ACTIVITIES. Faith Christian Academy functions as a resource for and supplier of resources believed to be of value to Christian students. Our customized curriculum allows us to evaluate what is available and to recommend resources which will be most beneficial to the student. We also offer an intensive training seminar in the summer and fall at no cost to our families. Our are encouraged to try and attend one of these during the year.

REPORTS. Each family shall be required to submit to the school a report every 45 days summarizing the work of each student on a subject by subject basis. The report shall contain written documentation of the days present and the days absent with a cumulative total of days present to date. The report must be submitted as soon as possible after 45 days of attendance. We ask for your cooperation in submitting reports on time. We desire to be able to issue grade reports on a timely basis. The reports must have a letter and numerical grade. Report cards will be issued as reports are received (4 times a year).

NUMBER OF DAYS. Faith Christian Academy operates in compliance with Tennessee statutes regarding attendance. Each child is required to attend a minimum of 180 days per year. School days must be an average of four hours.

PAYMENT OF FEES. Registration fee is to be paid in full at the time of application. Testing and curriculum fees are to be paid at the time of service. Standardized achievement testing is not included. Fees are not refundable.

TESTING. All incoming students are required to have a complete educational evaluation to ensure a proper Individual Educational Plan is implemented. Returning students will also need to be evaluated by Dr. Cates or staff member.

VIOLATIONS. When compliance with a school requirement would result in a hardship, it is the responsibility of the family to notify the school of the hardship prior to a violation to work out a solution or extension. Such violations include, but are not limited to late reports, delinquent payments, and excessive absences.

LEGAL CONSIDERATIONS. As of February 18, 1999, the Tennessee Department of Education recognized the option of children attending a church-related school where the home is a satellite or extension of the church-related school. Faith Christian Academy has sought to develop a program which emphasizes credibility and legitimacy in every area.

FCA operates legal in the state of Tennessee by virtue of its membership in the Tennessee Association of Non-Public Academic Schools (TANAS), T.C.A. 49-50-9801. Membership in TANAS in no way denotes state control of FCA. The school is exempt from accreditation and does not refer to itself as being accredited. The school is classified by the Tennessee State Department of Education as a Category IV, Church-Related School, Exempt from Accreditation. Students transferring back to public schools from FCA may be required to take pre-placement tests. Students graduating from FCA are accepted at colleges and universities, however students who score below average on ACT or SAT college entrance exams may be required to take the GED before admission.

Because of conflicting public opinion, the inconsistency of legal statute, and the fact that organizations like FCA have not been fully tested in the courts, it is impossible for FCA to ensure that the families enrolled in its program will never be subjected to legal scrutiny. FCA wants each family to be aware of the legal liability which they may face. FCA also encourages families to consider membership with a home school legal defense association.

I have read and understand the above STATEMENT OF POLICY.

Signed: _____ (Parent or Guardian)

Date: _____



Faith Christian Academy

Statement of Faith

We believe the Bible to be the inspired Word of God and our standard for faith and practice. We believe in inspiration and inerrancy. All Scripture was inspired by God. The Holy Scriptures are absolutely true because God gave the writers the very words they wrote (verbal inspiration). The Holy Scriptures contain no errors or contradictions. Since God is the author of all Scripture, its teachings do not contradict one another. Only the canonical books of the Holy Scripture are to be regarded as inspired.

We believe in God as revealed in the Bible. He is the eternal heavenly Father and is the Author of truth, love, and faith.

We believe in the deity of Jesus Christ, in His virgin birth, in His sinless life, in His vicarious and atoning death, in His bodily resurrection, and in His second coming.

We believe Jesus Christ really made all the statements attributed to Him and recorded in the New Testament.

We believe in the Holy Spirit who empowers us for service and reveals Jesus in us.

We believe that man was created in the image of God, fell through disobedience, and is saved through faith in Jesus Christ. Jesus Christ is the only way to heaven. Those who die without faith in Him are lost in hell.

I have read the above Statement of Faith.

Signed: _____ (Parent or Guardian)

Date: _____



Faith Christian Academy

**864 Poplar Creek Road
Oliver Springs, TN 37840
(865) 435-6185**

MAILING ADDRESS FOR ALL STUDENT DOCUMENTS:

**Faith Christian Ministries
PO Box 5837
Oak Ridge, TN 37831-5837**

EXTENSION SCHOOL REQUIREMENTS GRADES K-12

1. Screening test for new students.
2. Have a minimum of once a year consultation with Dr. Cates and at least a basic retesting.
3. Provide a list of selected curriculum.
4. Submit permanent records for each student enrolled:
 - Registration Form
 - Parent's Report on Medical History
 - Physician's Health Report
 - Immunization Form
 - Copy of Birth Certificate
 - Achievement Test Scores
 - Transcripts from Previous Schools
5. Teach in accordance with Tennessee statutes, requiring 180 days of school attendance of an average minimum of four hours.
6. Submit reports every forty-five days with attendance record, grades, and summary of progress in each subject.
7. Parents must have a high school diploma or GED.

Note: Faith Christian Academy is a ministry of Faith Christian Ministries which operates as a ministry of Faith Lutheran Church - LCR.

SERVICES PROVIDED

1. Maintenance of cumulative file with transcripts, attendance records, grades, and test scores. Quarterly report cards will be issued on each student.
2. Extensive educational entrance testing. Educational Plan formulated.
3. Consultation with parents concerning curriculum selection.
4. Consultation with Dr. Cates at parent's request.
5. Member of the Tennessee Association of Non-Public Academic Schools (TANAS) and the Association of Christian Schools International (ACSI).
6. Initial registration June through August, but allows year-round enrollment.
7. Maintenance of cumulative files for high school students, but parents must realize that it is their responsibility to register their student with the state prior to August 1st. Faith Christian Academy (FCA) cannot meet compulsory attendance requirements for grades 9-12.
8. Formal graduation for eighth grade and high school in June. High School degrees are granted as follows:
 - General Diploma
 - Honors Diploma (in accordance with TANAS guidelines)
 - Talent Development Diploma (for special needs students)

FEES

Enrollment Fees:

- \$275.00 - per student if enrolled by July 1st.
\$400.00 per student if enrolled after July 1st.
- Please note that there is a \$125.00 graduation fee due for all 12th graders, regardless of whether or not they plan to attend or if there is or is not a commencement exercise. This fee is due at registration for the Senior Year. Must be paid before first report card will be issued senior year.
- There is an additional cost of \$275.00 per year for each year that credits need to be reconstructed because they are not on an official transcript.
- \$200.00 per hour consulting fee for any consultation beyond the consultation provided at the time of testing/school year study planning.
- Transcript Fees: \$25.00 fee per electronic submission and \$30 fee per paper submission. Additional fees will apply to cover the cost of any type of express mailing. This fee will be determined at the time of mailing.
- Consultation Fees: A consultation fee of \$50 for each 15-minutes of consulting time and the writing of recommendations. This also includes billable time for electronics transmissions.
- A \$100 fee will be charged for any request that requires completion in less than two weeks.

Comprehensive Educational Testing Fees:

- \$500.00 for Basic Testing if signed up and appointment made, and \$200.00 deposit given by March 1st. After March 1st the fee for basic Testing will be \$500.00.
- \$500.00 for retesting after first year. Same rules as above apply.
- Enrollment requires retesting the student every year.